Loyola University Comparative Medicine Facility

Standard Operating Procedures

SOP Number: 02-18- 5015 Service: Research Operating Section: Administration Unit: CMF Title: Access Control to Comparative Medicine Facilities			
Purp	Service: Research Deperating Section: Administration Unit: CMF Fittle: Access Control to Comparative Medicine Facilities Purpose: To describe standard procedures related to animal room access in the CMF. Procedure: The door to the outer corridor in all facilities is equipped with special locking mechanisms requiring the use of ID key cards or numerical pass code. Approval for access is obtained through the CMF office. All persons entering the animal facility will follow the guidelines as set forth in the individual training sessions. Users provided with key card access should not share with other individuals. Comments: None. DFFICE USE ONLY: APPROVALS		
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1)	requiring the use of ID key cards or numerical pass code. Approval for access is obtained		
2)			
3)	Users provided with key card access should not share with other individuals.		
OFFI	ICE USE ONLY:		
		APPROVALS	
Resp	onsible Official Signature		Date
QA	Signature		Date
Versi #2		Supersedes #1	Original Date 1/13/98